

23rd annual  
CARNEGIE  
Arts & Heritage Festival

Featuring Music on Main Street

SEPTEMBER 9, 10 and 11

Dear Food Vendor:

The 2010 annual Arts & Heritage Festival, featuring Music on Main Street is right around the corner and we invite you to participate. Our regional festival features three days of excellent live music, brilliant performing and visual arts, mouthwatering ethnic and traditional foods, a vibrant children's area, games and much, much more !!

Enclosed you will find this year's vendor application. First priority is given to our local Carnegie businesses/residents. We will then give priority to vendors who have been to our festival in the past. If you have never been to our festival, we will do everything possible to enable you to be part of this year's event. If you submit an application and we are not able to approve it, your check will be returned.

PLEASE NOTE:

1. Vendors will **NOT** be restricted on what foods they may sell or how many items they may offer. As vendors are accepted, we will post their menus on our website. If you want to avoid duplication, you should check there to learn what menu items are being offered. **DO NOT CONTACT THE VENDOR CHAIRPERSON FOR THIS INFORMATION.**
2. All menu items WITH PRICES must be clearly displayed on the front of your booth during the Festival.
3. Each food vendor will have one assigned parking space BEHIND the vendor's booth.
4. The booths will be in the same location as last year.

Application deadline is April 30, 2010. **SPACE IS LIMITED, SO GET YOUR APPLICATION IN EARLY.** Thank you for your interest in our Festival. If you have any questions, please feel free to contact me.

Jackie Weitzel, Chairman  
412-279-7179 x 10

[jackie@terrasettlements.com](mailto:jackie@terrasettlements.com)

**2010  
Carnegie Arts & Heritage Festival  
Food Vendor Application/Registration**

**REGISTRATION DEADLINE: June 15, 2010**

**Complete the following information making sure all information is accurate and completed. Leave no spaces blank.**

NAME \_\_\_\_\_

BUSINESS NAME \_\_\_\_\_

ADDRESS \_\_\_\_\_ PHONE \_\_\_\_\_

\_\_\_\_\_ FAX \_\_\_\_\_

E-MAIL \_\_\_\_\_ CELL \_\_\_\_\_

NUMBER REQUIRED *[maximum of 2]* \_\_\_\_\_ *[circle one]* BOOTH SPACE

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**YOU MUST COMPLETE THE MENU ITEMS ATTACHMENT 1  
APPLICATIONS NOT INCLUDING THIS INFORMATION WILL BE REJECTED**

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**SPACE PRICING**

**NOTE: ALL BOOTHS ARE 10' BY 10' '  
With 3 electrical (110 amp) plugs**

CHECK APPLICABLE CATEGORY

\_\_\_\_\_ Vendor is a Carnegie business or resident \$300.00/booth

\_\_\_\_\_ Vendor is NOT a Carnegie business or resident \$600.00/booth

\_\_\_\_\_ Vendor is a non-profit Carnegie organization \$200.00/booth

**PLEASE READ THE RULES AND REGULATIONS ATTACHED HERE TO AS  
EXHIBIT "A" BEFORE SIGNING APPLICATION**

BY SIGNING BELOW, VENDOR ACKNOWLEDGES THAT HE/SHE HAS READ AND AGREES TO COMPLY WITH THE RULES AND REGULATIONS ATTACHED HERETO AS EXHIBIT "A".

**THE VENDOR HEREBY RELEASES THE CARNEGIE FESTIVAL ASSOCIATION, INC., THE BOROUGH OF CARNEGIE AND ANYONE ASSOCIATED WITH THE CARNEGIE ARTS & HERITAGE FESTIVAL OF ANY AND ALL LIABILITY FOR LOSS, DAMAGE OR INJURY TO PERSON OR PERSONS. THE VENDOR ASSUMES FULL RESPONSIBILITY FOR THE SUPERVISION AND SAFETY OF THOSE WORKING IN THEIR FOOD BOOTH. THE VENDOR AGREES TO ABIDE BY ALL FESTIVAL RULES AND REGULATIONS.**

\_\_\_\_\_  
[Print Business Name Above]

DATED: \_\_\_\_\_

BY: \_\_\_\_\_

PRINTED NAME: \_\_\_\_\_

Include full payment for food vendor space with check payable to:

**Carnegie Festival  
P.O. Box 770  
Carnegie PA 15106**

Questions concerning this application should be directed to Jackie Weitzel, 412-279-7179 x 10 or [jackie@terrasettlements.com](mailto:jackie@terrasettlements.com) . Confirmation will be mailed to the vendor's mailing or e-mail address approximately 1 month prior to the Festival.



## EXHIBIT "A" RULES AND REGULATIONS

Each vendor agrees to abide by the following rules and regulations. Any vendor not following these rules may be asked to leave and **WILL NOT** be invited to return.

**VENDORS MUST BE OPEN FOR BUSINESS AT THE STARTING TIME EACH DAY AND REMAIN OPEN UNTIL AT LEAST 9:00 PM EACH DAY– NO EXCEPTIONS. ANY VENDOR FAILING TO ADHERE TO THIS RULE WILL NOT BE INVITED BACK NEXT YEAR, SO STAFF YOUR BOOTH ACCORDINGLY**

1. FESTIVAL HOURS:      Thursday      4:00 pm to 10:00 pm  
   Friday            4:00 pm to 12:00 pm  
   Saturday      12:00 pm to 12:00 pm
2. All sales must occur in the assigned area. Items cannot be offered for sale on the streets unless specifically permitted by the Festival Chairperson.
3. Any vendor selling food products must meet all Allegheny County and PA Health Department regulations. The cost for a health permit **IS NOT** included in the registration fee. The vendor will pay this cost on the first day of the festival to the officials of the Allegheny County Health Department.
4. Each vendor must confine his equipment to the assigned area and may not infringe upon an area assigned to another vendor.
5. The Festival Committee will assign the 10' x 10' booths or spaces based on the Vendor's application. Vendor may request to be located at a specific area, but there is no guarantee such request can be honored. The Festival Committee shall make the final decision as to the location of any and all booths and spaces.
6. If you are selected but do not attend, you will lose your seniority rights, and you will not be entitled to a refund of your applications fee. Additionally, you WILL not be considered as a vendor for the following year. (Exceptions may be considered for family emergency)
7. The vendor will not display, sell or maintain alcoholic beverages or tobacco products.
8. No booth may be dismantled during the operation of the Festival without the express permission of the Festival Chairperson. All equipment MUST be removed by 6:00 am Sunday morning in order for the Borough to complete it's cleanu
9. Vendor is responsible for all supplies needed for vendor preparation (such as ice and water).
10. This is a rain or shine event. Refunds will not be issued.
11. No refunds of registration fees will be made once an application has been approved.